From: Shauna Holman Harries To: Luong, Hoan - OFCCP

CC: Neil Bourque; Charles Nyakundi; Lida Daniel; Kela Moon; Sean Smith

Sent: 10/29/2015 9:21:07 PM

Subject: HQCA 17 of 29

Attachments: HQCA - Personnel File - 16 zip

Best Regards, Shauna Holman-Harries

## ORACLE'

Shauna Holman-Harries - Director Diversity Compliance

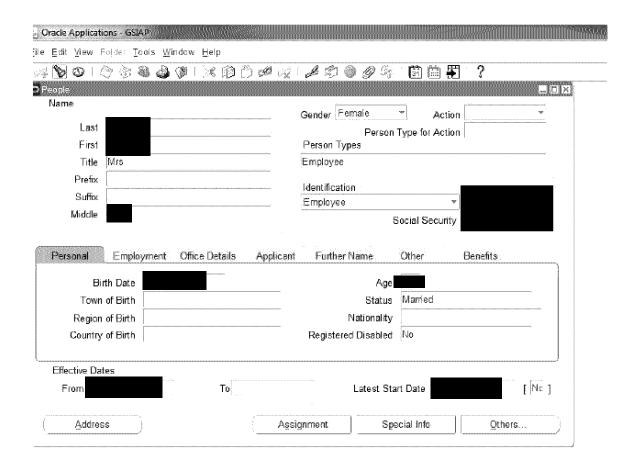
Phone: +1 602 333 9112 | Fax: +1 602 333 9112 | Mobile: +1 480 689 1858

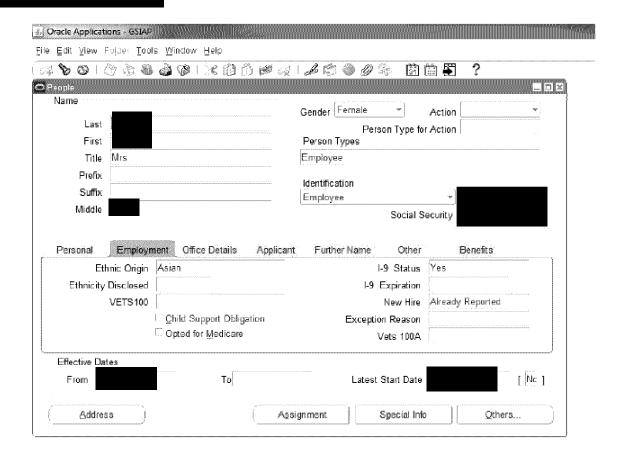
"Working to create an inclusive, diverse culture that drives innovation and business success."

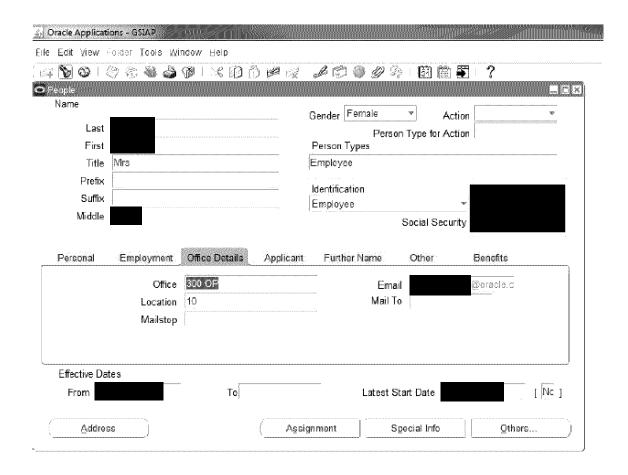
The Information in this email is confidential and may be legally privileged. It is intended solely for the addressee. Access to this email by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, distribution, or any action taken or omitted to be taken in reliance on it, is prohibited and may be unlawful. No internal Oracle email, except that clearly intended for public distribution (e.g. Oracle Press Releases), should be sent to any party outside Oracle.

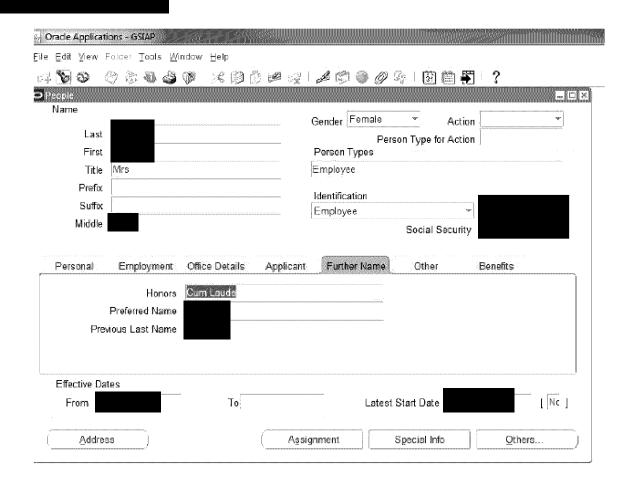


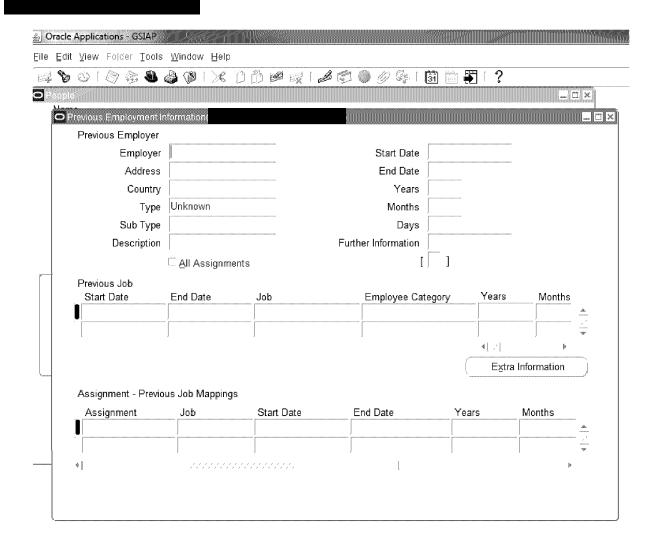
Oracle is committed to developing practices and products that help protect the environment

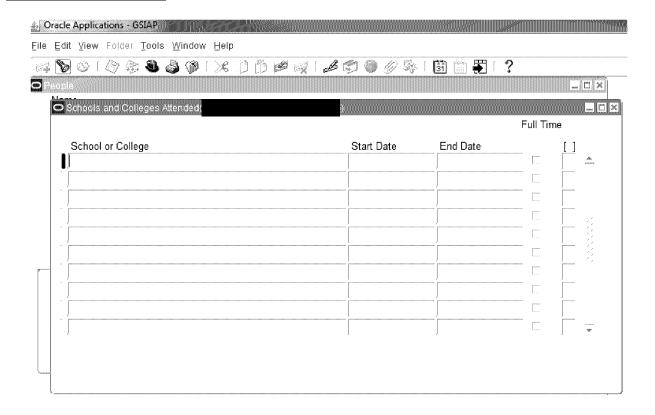


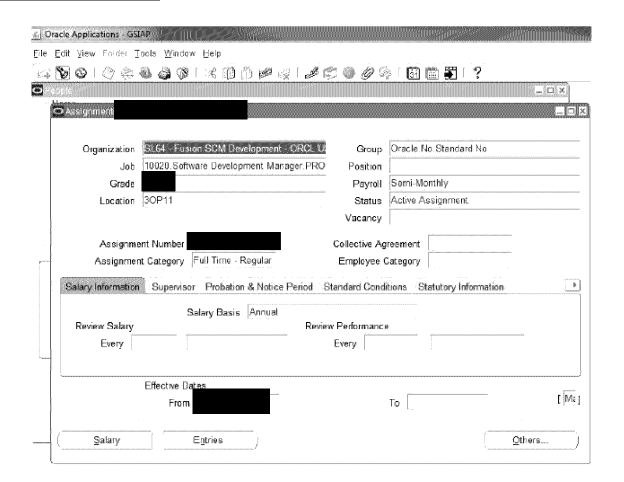


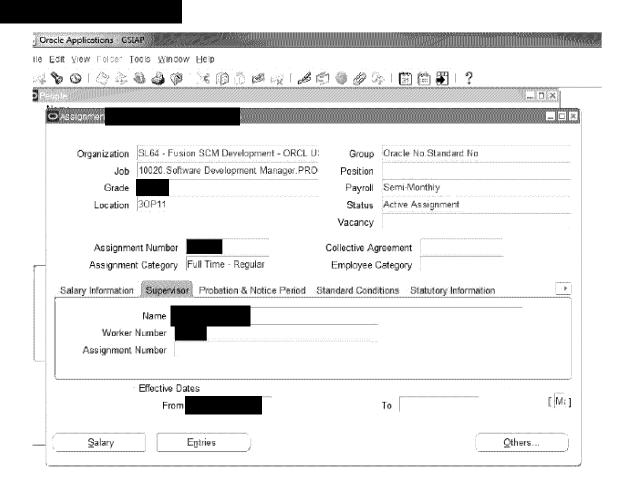


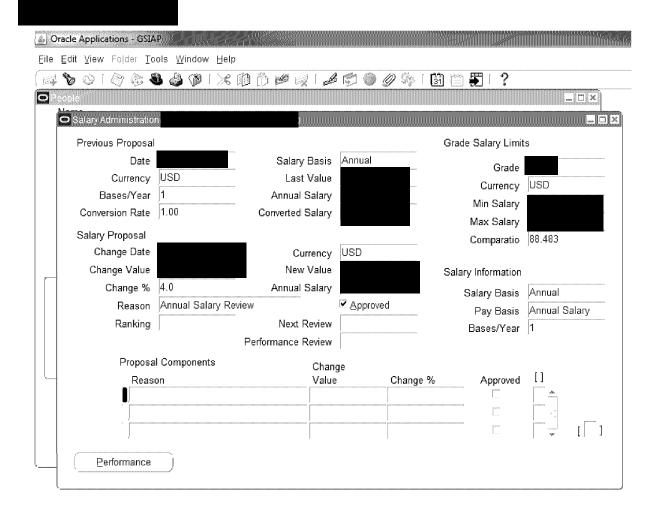


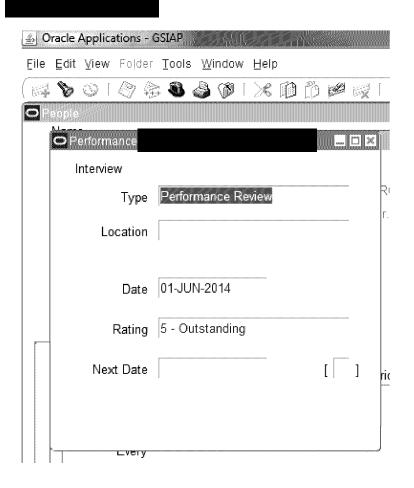




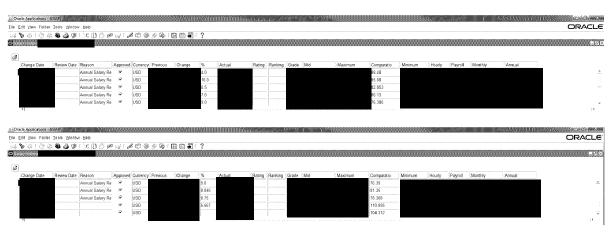




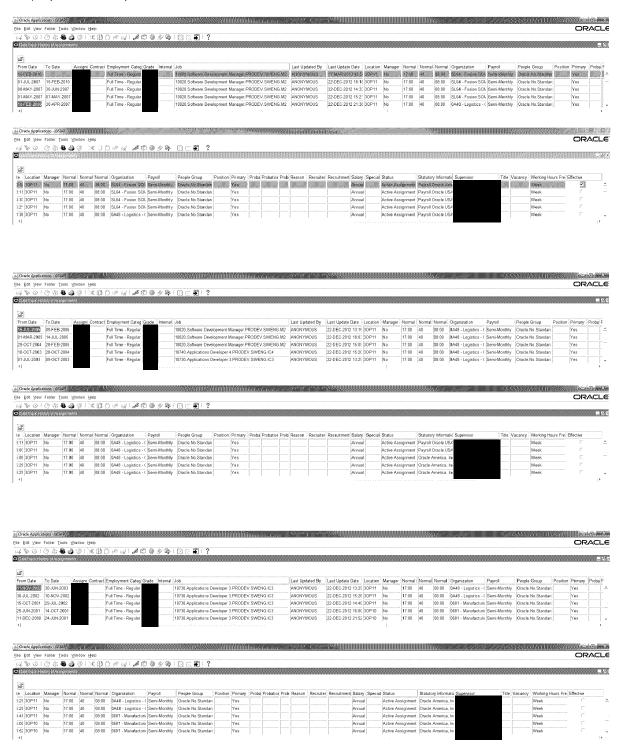


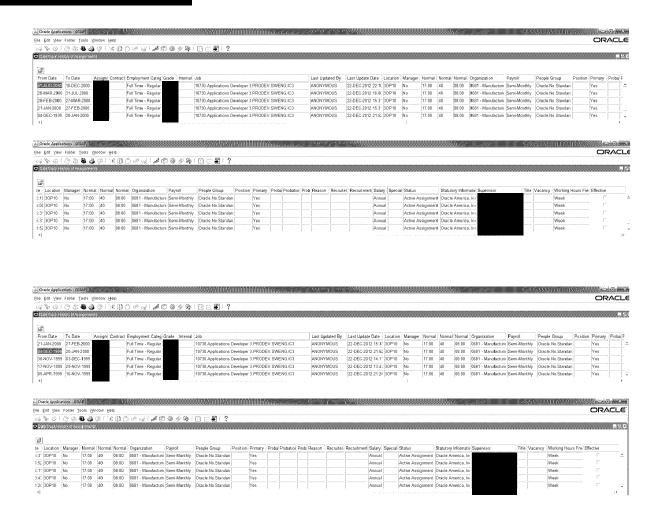


## Salary History



### **Employment History**



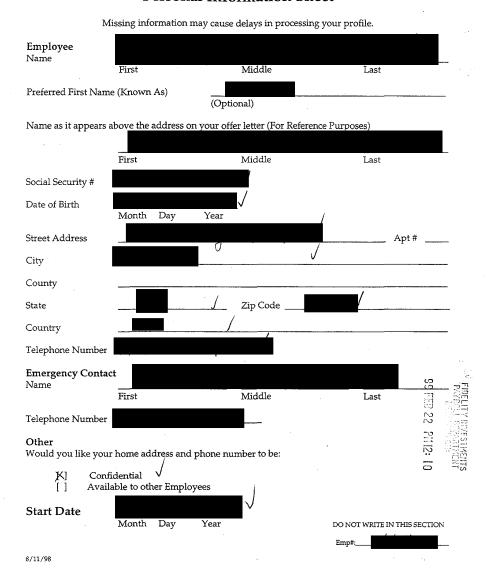


HIRE PROCESSING WORKSHEET  NEW HIRE RE-HIRE TEMPORARY HIRE  INTERNATIONAL TRANSFER TEMP TO REGULAR				
Employee #	* Required Fields			
Employee Name	, V			
Effective/Hire Date:	* Émployee Type <u>F</u>			
<b>Employment Information</b>	*GRE & other data Oracle			
Gender / /	Work Schedule:			
*Ethnic Origin	Timecard Required:			
Visa Type	*Yes No No			
**Veteran Status Yes No	Salary Information			
**Disability Status Yes No	*Annual Hourly /			
**If not declared leave blank	*HR Code: 01			
Office Location	*Job Title SENION Applications Engineer			
Office Bldg #	<u>Elements</u>			
Location Flr#	*Regular Salary			
Cube #	*Regular Wages			
Resume Exists Yes No No	*Resettlement Bonus			
Additional Personal Information	*NR Draw			
Boot Camp - Yes No	Car Allowance			
Original Country Code	Comm Draw			
Original Employee #	Relocation			
Original Hire Date	Sign On Bonus			
Special Vac. Accrual Date	*Vacation			
Special Ben. Accrual Date	(Required if applicable)			
Assignment Information	Stock Options			
*Organization/Cost Code 68/	Retro Pay Yes No			
*Job Code/ <u>0730</u> √√				
*Location Code 3 UPID //				
*Semi-Monthly ☐ Hourly ☐ ✓✓				
*Employee Category	/			
Full-time Regular	Approvals:			
Part-time Temp				
Standard Hours Per Week				
*Mgr Name				
PSR Jean VERIFICATION W				

TEST - Hire Processing Form 03/30/99

FIELD	DESCRIPTION		
Job Post#	J		
Department Name	NP //		
Other Contact	Used for the name of another manager contact		
Name	NP V		
Other Contact			
USERID	@US.ORACLE.COM		
Temp. to Regular	. ,		
Conversion	Yes / No W/ //		
Transfer from			
Oracle Sub.	Yes/No NP //		
Contractor/Agency			
Temp.	Yes/No /VP //		
New Phone Ext.			
Required	Yes) No		
Reassign Phone #	Describe (if provided)		
	Ves / No.		
Voicemail	Yes/No //		
Other Connection			
Needed	Describe (if provided) Ethen Net 1		

## **Personal Information Sheet**



ORACLE'

Oracle Corporation

500 Oracle Parkway Redwood Shores California 94065 phone 650

650.506.7000 650.506.7200

#### **Employment Agreement**

Please read this Agreement carefully before you agree to its terms by signing it. The Agreement sets forth certain important benefits, terms and conditions related to your employment with Oracle.

Oracle's proprietary rights and confidential information are among the company's most important assets. In addition to signing this Agreement as a condition of employment, you also must sign the Proprietary Information Agreement included in the New Employee Packet.

Your adherence to the Oracle Code of Ethics and Business Conduct, set forth in a booklet included in the New Employee Packet, is vital to Oracle and to your success at Oracle. When you sign this Agreement, you are agreeing to thoroughly familiarize yourself with the Oracle Code of Ethics and Business Conduct and you are agreeing to abide by it.

In order to comply with the Immigration Reform and Control Act of 1986, the federal government requires the company to examine documents which prove your legal right to work in the United States. Please see the Verification of Eligibility for Employment information which also is a part of the New Employee Packet.

Oracle offers its employees a comprehensive medical, dental, vision, life and disability insurance package. The company offers a flexible benefit plan that may require employee contributions. The company also offers a 401(k) Savings and Retirement Plan, an Employee Stock Purchase Plan, a Dependent Care Reimbursement Plan and an Educational Reimbursement Plan. The details of these plans are included in the New Employee Packet or are available from the Human Resources Department.

Your starting compensation, position and other terms and conditions related to your employment are set forth in the offer letter you received. By signing this Agreement, you also are agreeing to the terms and conditions set forth in the offer letter. Oral or written representations contradicting or supplementing the terms of the offer letter are not valid.

Oracle believes that all employees should be treated fairly and equitably in conformance with its Equal Employment Opportunity policies. We take personnel action without regard to race, color, national origin, sex, marital status, age, religion, disability or sexual orientation. Our commitment to these policies applies to every phase of the employment relationship, and we make every effort to comply with these policies.

If, however, you feel you have not been treated fairly in some way in your Oracle employment, you agree, before taking any other action, to make a written complaint to a Director of the Human Resources Department and to allow individuals within the Department a reasonable period of time in which to investigate and informally attempt to resolve your issues.

If you and the company are unable informally to resolve any dispute arising out of or related to your Oracle employment, you agree that the company may elect, in its sole discretion and at any time, for the dispute to be mediated or submitted to final and binding arbitration. Mediation is an informal process in which a neutral third party without the power to decide or to impose a solution helps the parties resolve a dispute. Arbitration is a process in which the parties submit their dispute to a neutral third party whose purpose is to decide the outcome and make a final and binding decision. By agreeing to this provision, you are giving up your right to have the dispute heard in a judicial forum and by a jury.

The company makes no express or implied commitment that your employment will have a minimum or fixed term, that Oracle may take adverse employment action only for cause or that your employment is terminable only for cause. Either you or Oracle may terminate the employment relationship at any time for any reason. Additionally, Oracle may take any other employment action at any time for any reason. No one at Oracle may make, unless specifically authorized in writing by the Board of Directors, any promise, express or implied, that employment is for any fixed term or that cause is required for the termination of or change in the employment relationship.

Except as set forth in the paragraph above, this Agreement may be changed only by an agreement in writing signed by you and a Senior Vice President of Oracle.

By signing below you are agreeing that you have read and understood every provision of this Agreement and that, in consideration for your employment at Oracle, you agree to abide by its terms.

#### ACKNOWLEDGED AND ACCEPTED:



ORACLE<sup>®</sup>

Oracle Corporation

500 Oracle Parkway Redwood Shores California 94065

phone

650.506.7000 650.506.7200

#### PROPRIETARY INFORMATION AGREEMENT

Oracle Corporation ("Oracle") develops, markets, licenses and distributes computer software products and other technology, and provides technical support, consultation, training, educational and other services relating to its products. Oracle develops and uses confidential information in its business. This confidential information may relate to technical matters, such as the development of a new product or service, or to non-technical matters, such as marketing or financial information. This agreement sets forth your responsibilities concerning confidential and proprietary information.

I acknowledge that as a result of my Oracle employment I may develop, receive or otherwise have access to confidential or proprietary information which is of value to Oracle. I therefore agree, as a condition of my employment, to abide by the following terms and conditions:

My employment creates a relationship of confidence and trust between me and Oracle with respect to certain information of a confidential, proprietary or trade secret nature which gives Oracle a competitive edge in its business. For the purposes of this agreement, all such confidential, proprietary or trade secret information will be referred to as "Proprietary Information."

Proprietary Information includes without limitation:

- a. all software and other technology developed or licensed by or for Oracle or licensed to Oracle by a third party, and any documentation relating to such software or technology; the term "software" as used in this paragraph refers to software in various stages of development or any product thereof and includes without limitation the literal elements of a program (source code, object code or otherwise), its audiovisual components (menus, screens, structure and organization), any human or machine readable form of the program, and any writing or medium in which the program or the information therein is stored, written or described, including without limitation diagrams, flow charts, designs, drawings, templates, specifications, models, data, bug reports and customer information;
- marketing and sales plans, product development plans, competitive analyses, benchmark test results, business and financial plans or forecasts, non-public financial information, agreements, and customer and employee lists of Oracle:
- c. contracts, engagement letters, order forms, approval forms and matrices, consulting proposals, bids, Statements of Work, pricing proposals or quotes, and purchase orders;
- all information or material which relates to Oracle's Developments as defined in paragraph 3 below, "know how," purchasing, accounting, merchandising or licensing; and
- all information which Oracle has a legal obligation to treat as confidential or which Oracle treats as proprietary or designates as confidential or for internal use only, whether or not owned or developed by Oracle.

Proprietary Information shall not include information known publicly or generally employed in the trade, nor shall it include generic knowledge that I would have learned in the course of similar employment elsewhere.

At all times, both during and after my employment with Oracle, I will hold Proprietary Information in confidence. I will not by any means transfer, publish, disclose or report Proprietary Information directly or indirectly, except such disclosure to other Oracle employees or authorized third parties as may be necessary in the ordinary course of performing my duties for Oracle or otherwise as directed by Oracle. I will not use Proprietary Information except in the course of performing my duties for Oracle.

- 2. My performance as an employee of Oracle will not breach any agreement or obligation to keep in confidence the proprietary information of a former employer or other entity or person. I will not bring any proprietary information of a former employer or other entity or person to Oracle. I will not use in the performance of my work with Oracle any proprietary information of a former employer or other entity or person without written authorization from my former employer, the other entity or person.
- 3. I will promptly disclose to Oracle all ideas, discoveries, inventions or "know how," including without limitation, all processes, devices, or apparatus, or any modification, improvement or use thereof (collectively referred to as "Developments"), relating to any current or reasonably anticipated business of Oracle, conceived or reduced to practice by me alone or with others during the term of my employment, whether or not conceived during regular business hours.

All Developments shall be the sole and exclusive property of Oracle. I also agree to execute any documents and to do all things necessary, without additional compensation whether during my Oracle employment or after: (a) to assign all right, title and interest in any Development to Oracle and (b) to assist Oracle in perfecting, protecting, maintaining and enforcing any patent, copyright, trade secret or other right or interest in any Development.

This provision does not apply to Developments which qualify fully under the provisions of section 2870 of the California Labor Code, which states:

- (a) Any provision in an employment agreement which provides that an employee shall assign, or offer to assign, any of his or her rights in an invention to his or her employer shall not apply to an invention that the employee developed entirely on his or her own time without using the employer's equipment, supplies, facilities, or trade secret information except for those inventions that either:
  - Relate at the time of conception or reduction to practice of the invention to the
    employer's business, or actual or demonstrably anticipated research or development
    of the employer; or
- (2) Result from any work performed by the employee for the employer.
  (b) To the extent a provision in an employment agreement purports to require an employee to assign an invention otherwise excluded from being required to be assigned under subdivision (a), the provision is against the public policy of this state and is unenforceable.
- 4. I will not during my Oracle employment engage in any other employment, occupation, consulting or other activity related to the business in which Oracle is now involved or becomes involved during the term of my employment.
- 5. I will not, during my Oracle employment and for a period of six months after the termination of my Oracle employment, directly or indirectly, whether through a third party or otherwise, recruit, solicit, induce, invite or otherwise encourage any Oracle employee to accept an employment or independent contractor or other business relationship with an employer or entity or person other than Oracle.
- I will upon termination of my Oracle employment reaffirm my recognition of the importance of maintaining the confidentiality of Oracle's Proprietary Information and reaffirm all of the obligations set forth in this agreement.
- 7. I will upon termination of my Oracle employment deliver to Oracle, and will not keep in my possession, recreate or deliver to anyone else, all property belonging to Oracle including without limitation documents, software, discs, diskettes, tapes, records, data, notes and correspondence and copies or reproductions thereof whether or not developed by me during the course of my employment with Oracle, hardware, computers, terminals, modems, telephones, automobiles, badges, business cards, handbooks, policy manuals, software manuals and telephone directories.
- 8. I will not, for a period of six months after the termination of my Oracle employment, for my own account or for the account of any other person or entity, solicit, call on or provide competing services for any of Oracle's customers or clients or prospective customers or clients if I have solicited, called on or performed services for that Oracle customer or client or prospective customer or client during the twelve months preceding my termination from Oracle.
- 9. I understand and acknowledge that my employment relationship with Oracle may be altered or terminated "at will" and that nothing in this agreement alters my "at will" status.
- 10. I agree that any legal action or proceeding involving Oracle which is in any way connected with this agreement may be instituted in any state or federal court located in San Francisco or San Mateo County, California. I agree to submit to the jurisdiction of, and agree that venue is proper in, the aforesaid courts in any such legal action or proceeding.
- 11. If any provision of this agreement is determined to be invalid or unenforceable, the validity or enforceability of the other provisions shall not be affected.
- 12. I will not enter into any agreement, written or oral, that conflicts with the provisions of this agreement. I acknowledge that this agreement survives my employment by Oracle.

I acknowledge that I have read and that I understand the terms of this agreement. I understand that by signing this document, I agree to be bound by all the terms of this agreement. I understand that by signing this document, I agree to be bound by all the terms of this agreement.



# MANDATORY: ALL EMPLOYEES MUST COMPLETE AND SIGN. THIS FORM

## Employment Eligibility Questionnaire:

Federal law requires Oracle to hire U.S. citizens or non-citizens authorized to work in the United States. Foreign nationals who do not have permanent resident status must have a valid visa, specific to Oracle. To ensure compliance, all employees must answer the following questions and sign and date the form.

1) Are you eligible to work in the United States? YES X NO				
2) Which one of the following applies to you?				
U.S. Citizen X Permanent Resident Alien on Work Visa/Authorization (complete section 3)				
3) If on a work visa or work authorization, please check the one that applies to you:				
By Sour current work visa sponsored by Oracle?  If no, sponsoring company See Visa Assistance box below.				
Start Date of your practical or curricular training (required)  Expiration Date of practical or curricular training (required)				
⇒ INS Work Authorization Expiration Date (required)				
<b>Note:</b> You must have work authorization <u>in-hand</u> to begin working.				
Visa Assistance for Regular, Full Time Employees  If you will be a regular, full time employee and require assistance in obtaining an Oracle sponsored visa, please do the following:  Complete and return all New Hire Paperwork, except I-9 Form (bring on first day of employment).  Contact your manager to complete a purchase order and begin the visa process.  Contact the Oracle approved immigration attorney recommended by your hiring manager.  Oracle takes pride in helping employees obtain appropriate visas. Generally, Oracle pays the routine and necessary legal fees in connection with obtaining a visa. If you fail to join Oracle or leave within one year of your start date, you agree to repay Oracle for all visa-related expenses which Oracle incurred on your behalf. Please indicate your acknowledgment and acceptance by printing and signing your name and the date below.				
Print Name S Date				
It is mandatory that ALL employees print and sign their name and date this documen	ıt.			

2/12/98

ORACLE"

Oracle Corporation

500 Oracle Parkway Redwood Shores California 94065

phone

Dear

We are pleased to offer you the position of Senior Applications Engineer with Oracle Corporation. We offer you starting compensation at the monthly rate of equivalent to an annual rate of the compensation of the compensation at the monthly rate of the compensation at the monthly rate of the compensation of the compensation at the monthly rate of the compensation o (equivalent to an annual rate of the latest performance

If you accept this offer, Oracle will reimburse the reasonable, documented relocation costs that you incur subject to the current Human Resources guidelines and up to a maximum of provided you incur these costs and submit them for reimbursement within one year of your start date. You agree to repay Oracle if you leave the company within one year of your start date.

To accept this offer, please sign the enclosed Employment Agreement (be sure to confirm your intended start date), the Proprietary Information Agreement and all other documents required by Oracle and return them to the attention of FESCO/Oracle, One Spartan Way, Mailzone TS1A, Merrimack, NH 03054-9600. Please send the Benefits Authorization Form to Oracle Benefits at 500 Oracle Parkway, MS LGN-1, Redwood Shores, CA 94065. Employment and employee benefits can only begin after you have signed these documents and they have been received by our Employee Service Center. If you have any questions regarding these documents, please feel free to call our Employee Service Center at (800) 410-2363.

If you have any questions regarding the conditions of your offer, please feel free to call your manager, or your Human Resources Representative, Erik Berger, at (650) 506-1307. This offer remains open until We look forward to having you begin work with us.

Sincerely,

Rebecca R. Hawes Senior Director, Human Resources Development and F&A

Rondd A. Woll-

Ronald A. Wohl Senior Vice President, Applications Development

Enclosure: New Employee Packet



OBJECTIVE To obtain a position in Database Application Development.

#### EXPERIENCE

#### Software Engineer

Member of team to develop warehouse automation software for the company's main line product,
The software offers highly configurable, uses Oracle and This product also uses PL/SQL packages, database triggers and Pro\*C extensively. Specific tasks include:

- Analysis, design and development of the inbound functionalities of WMS.
- Maintain and support of outbound functions, inventory management and task management of WMS.
- Maintain and enhance of RF (Radio Frequency) interface to WMS using pro\*C and Vermont View Software.

## Software Engineer

 Converted the company's client-server marketing software from Windows NT-based Microsoft SQL Transact language to HP-Unix/ Oracle 7.1.3 PL/SQL language.

Principle team member, responsible for the company's main software product, the Automated Automated Management Systems (TRAMS). The software provides access to various logistics information to be used by different government agencies. Tasks involved enhancements for new releases:

- Porting TRAMS system from multiple AT&T 3B2 minicomputers using Unify 2000 database to single HP9000 RISC computer using Oracle 7.1.3. This includes developing TRAMS functions utilizing SQL, PL/SQL, Unix Shell and Awk language. Also responsible for system/ database administration (TRAMS version 4).
   Developed interface module using C, SQL, Unix shell language to transfer data from
- Developed interface module using C, SQL, Unix shell language to transfer data from TRAMS to CFM (CONUS Freight Management) systems in various EDI (Electronic Data Interchange) transactions.
- Developed programs using Unix/S and Unify/RHLI to transfer data from TRAMS to CFM in proprietary LIS message format via TCP/IP network transport.

Earlier software release for TRAMS involved converting from single PC'sFoxpro user Unix/ Unify database (AT&T 3B2). Task includes:

Design TRAMS database using Unify.



- Develop C program for database extraction, extract & convert communication message files to Unify data format.

  Develop scripts to convert data from Foxpro to Unix environment, and to allow online tender maintenance look-up process.

  Develop Unix shell scripts to update database, handle mileage look-up, process shipments requests, rate/ rank shipments, records extract/retrieve system.

  Develop guaranteed traffic tender maintenance using Unify/ Accell 4GL.

  Provide customer support to all users in the U.S continent.

- Project team member to study, evaluate, and implement order entry and financial
- software packages on a Vax 4000 system.

  Develop DCL programs for batch jobs scheduling, login procedure, monitoring of system performance. Worked with outside consulting to design and implement a time reporting system using ORACLE 5.0
- Oracle Database administrator, responsible for all on-going data base activities including installing ORACLE on PC, NCR minicomputer, system performance tuning, storage management, interface to ORACLE support for problems solving.
- Converted billing, financial and accounting software from Unisys B7000 to A17 systems
- Developed software for company mailing list using RAIMA network database software and C-scape.

Responsible for all financial and accounting systems.

- Developed C programs to produce marketing sales matrix file on IBM-PC using data exported from Paradox database.
- Converted account receivable trend software from mainframe to Paradox on PC.
- Developed, using Algol on Burroughs B7000 mainframe, a system of matrix reporting for revenues generated by market focus.

#### Consulting Work

Developed a rental system using Paradox Application Language (PAL) on PC for

Developed a bulb sales tracking system using PAL on PC for

EDUCATION

TOOM TEN AND THE LEE AND AST BOOT

M.S, Computer Science (GPA 3.4/4.0) B.S, Computer Science (Cum Laude),

PERSONAL

Graduated from Naturalized U.S citizen

121

OBJECTIVE

To obtain a position in Database Application Development

EXPERIENCE

Software Engineer

Member of team to design and deve company's main line product, The software offers highly o product also uses ages, Specific tasks include:

- $^{\star}$  Analysis, design and development of the inbound functionalities of V  $^{\star}$  Maintain and support of outbound functions, inventory management and management of WMS.
- $\mbox{*}$  Maintain and enhance of RF (Radio Frequency) interface to WMS using Vermont View Software.
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  \*Developed programs using Unix/S and Unify/RHLI to transfer data from CFM in proprietary LIS message format via TCP/IP network transport. Earlier software release for TRAMS involved converting from single PC' database environment to multi-user Unix/Unify database (AT&T 3B2). Tas includes:
- includes:

- \* Design TRAMS database using Unify.

  \* Develop C program for database extraction, extract & convert communi message files to Unify data format.

  \* Develop scripts to convert data from Foxpro to Unix environment, and allow on-line tender maintenance look-up process.

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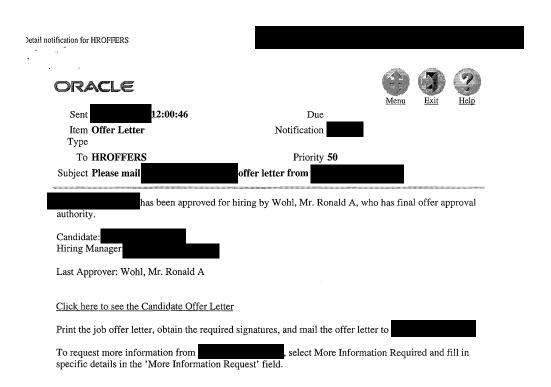
EDUCATION

M.S, Computer Science (GPA 3.4/4.0) B.S, Computer Science (Cum Laude),

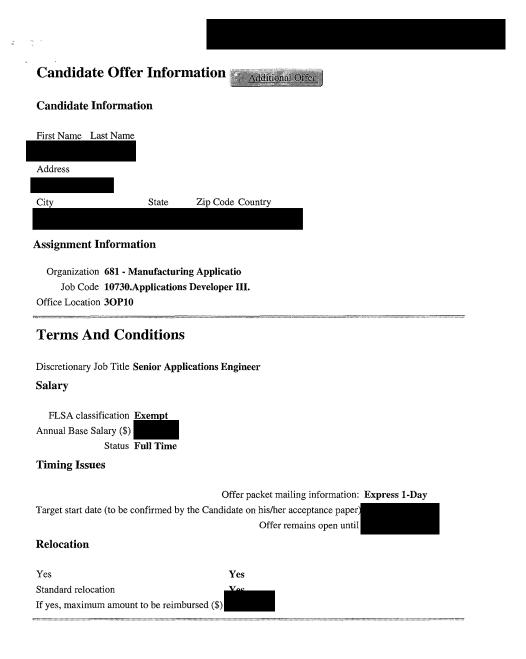
PERSONAL

Graduated from East Providence H.S, East Providence, RI in 1981. Naturalized U.S citizen.

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## Justification

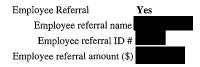
Phone number

Check here if the position is in your approved headcount currently works for Has great domain expertize. which has a reasonably good WMS solutions. She will be a key resource in developing our is very strong in PL/SQL and Pro\*C 3. She has a strong academic background List Oracle employee interviewers Manju Juneja, Siva Dirisala, Mansoor Jafri, Jeff Barton, Milan Bhatia References checked 2. Dave Doherty, VP Development, 3. DZung Ha, Co Founder, Interviewers' Comments (Mandatory for Product Division)

Strong technically Understands requirements and functionality **Additional Information** Jobpost ID# **Management Information Hiring Manager** Name Userid Employee ID # Phone Other Contact useric **Other Contact** Employee ID number

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## **Candidate Source**



## **Quickstart Request**

Note: This section must be completed or the candidate's work environment will NOT be set up.

Account Creation:

ACCOUNTS will create an email account, a CR account, and a UNIX account for all new employees. For additional UNIX accounts, please approve and forward the USERID REQUEST template to ACCOUNTS. Please also make sure that all necessary parties are contacted to ensure the full completion of your request.

The bottom of the USERID REQUEST template specifies all of the additional approvers and contact MAILIDs for successful request completion.

Also, contact the following MAILIDs if applicable:

VMS:DEVSRV VM/MV:MAINTUSR

Mail Lists:

Accounts will add new employees to us\_hq (if located at HQ) email distribution lists. All other lists can be added through DCREQ. Please contact MAILID for DECREQ instructions, if needed.

#### Office Location

Location 3op10

### Telephone

Is a new telephone extension required? Yes Voicemail? Yes

#### **Data Requirements**

If your new hire will need PPP/PA access, please fill out the PPP Acount Request Template before the new hire's start date to ensure faster turnaround.

Please specify any connection requirements for this candidate:(e.g., ethernet) ethernet

3 of 4 1/29/99 2:36 PM





Employee Status Change Processing Form



Batch ID 11165

Transfer	No	Promotion	No	Change	Yes	
Approvals:		UK_			Audit Data Prep Entry	Verify
Employee ID:						
Social Securit	у#	· · · · · · · · · · · · · · · · · · ·				
Employee Last Employee First	Name Name					
Effective Date ASSIGNMENT:	Current		New			
Cost Center					// /	1 / /
Change effec	ctive date	e to			// /	
Job Code					// /	////
Location Location of (Complete H State Change Go to HRMS	HOME Locat ::	ion Form)	e		// /	
Employment Cate	gory _	<u>-</u>				
Discretionary T	itle				// /	_/ //
Current Title New Title						
Hours: (not > 4	0)				// /	/ //
Vacation Acc	rual Chan	ge Full to Part to			// / // /	

FADELLTY MYESTMENTS PAYAGLE DEPARTMENT RECEIVED ON:

Employee Status Change		New
Work Schedule		- // // /
Add new work sche	edule to HRMS	/ <u></u> , , <u></u> , ,, // //
${Match}$ Total Hours + Wor	rk Schedule	
Salary Basis Change Timecard R	Annual Salary eq In HRMS	// // //
Base Salary: (current req) Percentage Change: Difference between Current and New = Po	t. Ch	// // // // // //
Car Allowance:		// //
Bonus: Type Cost Center	Amount	
		// // // // // //
Manager Change: Last Name Current Manager:	First Name	////// Employee ID
		// // //
New Manager:		,
Direct Reports:		/ <u>_</u> / / <u>_</u> / / <u>/</u> /
1. 2.		/ <u>_</u> /, / <u>_</u> /, / <u>_</u> /,
3 . 4 .		/ <u>_</u> / / <u>_</u> / / <u>_</u> /
5. 6.		/ <u>_</u> /, / <u>_</u> /, / <u>_</u> /,
7. 8.		/ <u>-</u> /, / <u>-</u> /, / <u>-</u> /,
9. 10.		/ <u>_</u> /, / <u>_</u> /, / <u>_</u> /,
ASR_COT	PSR	FICATION KINDL

Current Business Unit:

New Business Unit:
Approval's

Development - Larry Ellison
Approval Order

0

1
2

Date:

......

Employee Status Change



Batch ID

11165

Is this a transfer?

No

Is this a promotion?

No

Is this an individual employee change in cost center, manager, or location? Is Regular to Temp?

Yes

No

Will you be filling this employee's previous role?

No

B. Employment Data

Last Name:

First Name:

Employee Number:

Current Cost Cent

New Cost Center

Current Hours:

New Hours:

Tue

Wed

Thu

Fri

Sat

Sun

```
Employee Status Change
   New Title:
   Current Jobcode:
   New Jobcode:
Current Location:
   Current Product Association:
New Product Association:
   New Location:
Current Mgr L Name:
   Current Mgr F Name:
Current Mgr Emp No.:
  New Mgr Last Name:
New Mgr First Name:
 New Mgr Emp No.:
LOB Supervisor L Name:
LOB Supervisor F Name:
LOB Supervisor ID:
Geo Supervisor L Name:
Geo Supervisor F Name:
Geo Supervisor ID:
Does this employee have direct reports?

Direct Reports

Last Name

First Name
                                                                                              Employee ID
2.
6.
7.
8.
9.
C. Compensation
                                                 Annual Salary
 Salary Basis:
Current Base Salary:
```



### Employee Status Change



New Base Salary:

Current Base Salary Chg %: Emp Comp Plan Eligibility: No

Current Car Allowance

New Car Allowance: Car Allowance Chg %:

Bonus Type 1: Bonus Amount 1:

Cost Center to Charge 1: Bonus Type 2:

Bonus Amount 2: Cost Center to Charge

Compensation Justification:

Relocation not to exceed:

D. Transfer Initiation:

What brought about this transfer request (pick one)?

Employee initiated response to job posting

Date: Employee Status Change Provide three reasons why this candidate is the most qualified for this position: 3. F. Releasing Managers Comments G. Position Information Job Post #: Date Posted: Job Description - provide a brief description of the position: Comments: Effective Date: Current Business Unit: Development - Larry Ellison New Business Unit: Approval's Development - Larry Ellison Approval Order 0 1





Employee Status Change Processing Form



Batch ID 12806

Transfer	No	Promotion	No	Change	Yes	
Approvals:		04			Audit Data Verify Prep Entry	
Employee ID:						
Social Securit	cy #					
Employee Last Employee First						
Effective Date ASSIGNMENT:	e Currer	ıt	New	,		
Cost Center					// // /	/
Change effe	ective dat	e to			// // /	/
Job Code					// // /	/
Location  Location of  (Complete  State Chang  Go to HR	HOME Loca ge:	tion Form)	ite		// // /	/
Employment Cat	egory			<del></del>	/ // //	/
Discretionary	Title					
Current Tit: New Title	le					
Hours: (not >	40)				// // /	
Vacation Ad	ccrual Cha	Full t	o Part o Full		// // / // // /	

2000 JAN 21 PH 3: 04

FIDELLTY INVESTMENTS PAYROLL DEPT RECEIVED ON:

Employee Status Change		
	Current N	et
Work Schedule		- // //
Add new work sched		// //
Total Hours + Work Match		
Salary Basis Change Timecard Red	Annual Salary I In HRMS	// //
Base Salary: (current req) Percentage Change: Difference between Current and New = Pct	. Ch	// // // // //
Car Allowance:		// // //
Bonus: Type Cost Center	Amount	
		// //
		// //
		// //
Manager Change: Last Name Current Manager:	First Name	Employee ID
		// // //
New Manager:	_	
Direct Reports:		1_41_1_1
1.		//, ///, ///,
3. 4.		/ <u></u> /, / <u></u> /, / <u></u> /,
5.		/ <u>-</u> /, / <u>-</u> /, / <u>-</u> /,
6. 7.		//, //, //,
8.		/ <u></u> , / <u></u> , /,—/, /,—/,
9. 10.		// // //
ASR	PSR	FICATION

Current Business Unit:

Development - Larry Ellison

New Business Unit: Approval's

Development - Larry Ellison Approval Order

0

Date:

Employee Status Change



Batch ID

12806

Is this a transfer?

No

Is this a promotion?

No

Is this an individual employee change in cost center, manager, or location? Is Regular to Temp?

Yes

No

Will you be filling this employee's previous role?

No

B. Employment Data

Last Name:

First Name:

Employee Number:

Current Cost Cent

New Cost Center

Current Hours:

New Hours:

Mon

Tue

Wed

Thu

Fri

Sat

Sun

```
Employee Status Change
  Current Title
 New Title:
Current Jobcode:
 New Jobcode:
Current Location:
 Current Product Association:
New Product Association:
 New Location:
Current Mgr L Name:
 Current Mgr F Name:
Current Mgr Emp No.:
 New Mgr Last Name:
New Mgr First Name:
New Mgr Emp No.:
LOB Supervisor L Name:
LOB Supervisor F Name:
LOB Supervisor ID:
Geo Supervisor L Name:
Geo Supervisor F Name:
Geo Supervisor ID:
Does this employee have direct reports?

Direct Reports
Last Name First Name
                                                                                                Employee ID
1.
4.
5.
6.
7.
8.
9.
C. Compensation
                                                  Annual Salary
 Salary Basis:
Current Base Salary:
```

Date:

Employee Status Change

New Base Salary:

Current Base Salary Chg %: Emp Comp Plan Eligibility:

No

Current Car Allowance

New Car Allowance: Car Allowance Chg %:

Bonus Type 1: Bonus Amount 1:

Cost Center to Charge 1: Bonus Type 2:

Bonus Amount 2: Cost Center to Charge

Compensation Justification:

Relocation not to exceed:

D. Transfer Initiation:

What brought about this transfer request (pick one)? Employee initiated response to job posting

Employee Status Change Provide three reasons why this candidate is the most qualified for this position: 1. 2. з. F. Releasing Managers Comments G. Position Information Job Post #: Date Posted: Job Description - provide a brief description of the position: Comments: Effective Date: Development - Larry Ellison Current Business Unit: Development - Larry Ellison Approval Order New Business Unit: Approval's

0

Date
Rep Name
Phone Number
Attached Documentation
Work Item Number
Fesco Error
Oracle Error
Employee ID
Badge Number
Effective Date
Explanation

Federated for aboveld

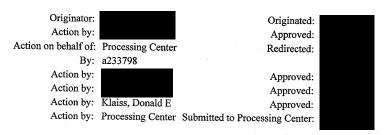
July metted to Brocessing Center 3-7-90

Please Process ASAP. Hanks



TCN: 133046.6

# **Employee Status Change**



Use this HR form to request an employee transfer, or promotion, or to change an individual employee's cost center, manager, or location.

For changes to an employee's personal information such as marital status or name, the employee needs to use the PERSONAL INFORMATION button in Employee Connex.

For an International transfer, please use the INTERNATIONAL TRANSFER Email form.

If you have any questions regarding the Employee Status Change Form, contact Fidelity Employer Services at 800-410-2363 or email hrinfoxchange@fmr.com.

### A. General Information

Instructions regarding Effective Date:
If this is a retroactive change (Cost Center changes CANNOT be made retroactively), please enter the effective date below and in the Comments box with final approver stipulating an approval for retroactivity.

If this is a current change, do not enter an effective date. The effective date will be defaulted based on the date final approval is secured.

If this is a future dated change, you may enter an effective date. However, please note that if final approval is not secured by the date entered, the effective date will default to the date of final approval.

The effective date for cost center changes can only be the 1st or 16th of the month based on the current pay period or the 1st or 16th of a future pay period, if applicable. Cost center changes will NOT be made retroactively. If a manager allows an employee to begin a new job before the change has been processed, the cost center releasing the employee will carry the salary cost and expenses of the employee until the changes are made in the HR database. Fidelity Employer Services will process changes within 48 business hours of receipt, provided the "paperwork" is complete, accurate and fully approved.

Effective Date of Event:	DO NOT ENTER EFFECTIVE DATE HERE UNTIL YOU ARE FAMILIAR WITH THE GUIDELINES ABOVE.
Last Name:	
First Name:	
Employee Number:	

1 of 7

tusChange	
Qualifying Event	
1. Is this a transfer?	No v
2. Is this a promotion?	No 🔽
3. Is this a change to an individual employee's c	ost center, manager, or location? Yes
Fransfers and promotions to open positions require information in sections D-H.	
B. Employment Data	on v
B. Employment Data  Current Business Unit: Development - Larry Ellis	
B. Employment Data  Current Business Unit: Development - Larry Ellis  New Business Unit: Development - Larry Ellis	
B. Employment Data  Current Business Unit: Development - Larry Ellis  New Business Unit: Development - Larry Ellis  Select Current if not changing)	on v
B. Employment Data  Current Business Unit: Development - Larry Ellis  New Business Unit: Development - Larry Ellis  (Select Current if not changing)	on v
B. Employment Data  Current Business Unit: Development - Larry Ellis  New Business Unit: Development - Larry Ellis  (Select Current if not changing)  Complete only those fields that require a change	on v

Mon Tue Wed Thu Fri Sat Sun

Work Location - Please note that the employee will be taxed at the work location noted below unless this employee works from his/her home. If the location is a work location, select the appropriate code from one of the two hyper-links provided and manually insert the code in the appropriate field.

None Selected

Home Location - If the employee works from HOME, the employee's primary resident state will be his/her primary tax location. Please use location code format: HOME-#ZIP#-ST (ex: HOME-92118-CA).

If the employee has any questions, please have the employee contact Fidelity Employer Services at 800-410-2363 or email hrinfoxchange@fmr.com.

2 of 7

New Weekly Hours:

New Work Schedule:

New Product Association:

**Current Discretionary Title: New Discretionary Title:** 

Current Product Association: None Selected

Current Jobcode: New Jobcode:

pgEEStatusChange	
Current Location Code:	CA Location Codes
New Location Code:	or Other US Location Codes
Current Manager Last Name:	The state of the s
Current Manager First Name:	THE STANDARD CONTROL OF THE ST
Current Manager Employee Number	The second state of the second
New Manager Last Name:	Super-contraction and contraction and contract
New Manager First Name:	
New Manager Employee Number:	I MOST
one manager but whose expenses are ch	nsible for cost center approvals, for an employee who reports to narged to another cost center.  ountry manager, for an employee whose direct manager is
· • • • • • • • • • • • • • • • • • • •	
LOB Supervisor Last Name:	fields should only be completed if they have changed.
LOB Supervisor First Name:	
LOB Supervisor Employee Number:	
Geographical Supervisor Last Name:	
Geographical Supervisor First Name	· · · · · · · · · · · · · · · · · · ·
Geographical Supervisor Employee N	In contract the contract to th
Does this employee have new direct re Last Name: First Nam	
1:	
2:	Management of the Control of the Con
3:	Transmission of the control of the c
4:	
5:	
6:	
7:	The state of the s
8:	
9:	
10:	

If the current direct reports for this manager are moving to another manager, the releasing manager should complete an Employee Status Change HR form for the new manager who is assuming

3 of 7

responsibility for the "current direct rep	ports."
C. Compensation	
Salary Basis:	Annual Salary ▼
Current Base Salary/Hourly Rate:	The state of the s
New Base Salary/Hourly Rate:	The state of the s
Current Base Salary/Hourly Rate %	Change:
Is this employee on a Comp Plan?	No ▼
Current Car Allowance:	Province contraction and an analysis of the contraction of the contrac
New Car Allowance:	
Car Allowance % Change:	
Current Variable:	- Institutional Institution of the Institution of t
New Variable:	Contraction of the Contraction o
Variable % Change:	***************************************
Current Total Target:	The state of the s
New Total Target:	
Target % Change:	Section Control of the Control of th
Current Quota \$:	Commenced and the contract of
New Quota \$:	
Quota \$% Change:	[manufacture]
for all bonuses not related to a Sales (	Comp Plan: rm. Enter only actual bonuses to be paid.
Bonus Type 1: None Selected	The Enter only actual bonuses to be paid.
Bonus Amount 1:	
CC to Charge 1:	
Bonus Type 2: None Selected	<b>▼</b>
Bonus Amount 2:	
CC to Charge 2:	
f there is a compensation change, plea	se provide justification:
	Ħ

4 of 7

## D. Transfer Initiation and/or Relocation

# What brought about this transfer request (pick one)? Employee initiated response to job posting v Transfers to open positions require a current job post and applicant tracking information. Send completed applicant tracking packets for internal transfers to Diversity & Compliance, LGN1, Redwood Shores, CA 94065 Manager: Please go to the Relocation Area of Self Service Applications to complete the Relocation Planning Tool. Insert the number corresponding to the selected policy (see guideline below) in the policy file below. NOTE: Authorization number provided by the Planning Tool must be entered in the Comments box in section J. Failure to enter authorization number could result in delays in processing.

Policy (enter	· 1,2, or 3):				
1 =					
2 = 3 =					

### E. Justification

Justification 2: 

Justification 3: 4

### F. Releasing Manager's Comments

The releasing manager must provide brief comments regarding the employee's job performance:

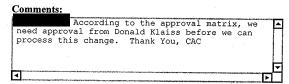
5 of 7

G. Position	1 Information
Job Post #: Date Posted	
Job Descript	tion - provide a brief description of the position:
amarana da Amarana da Barana da Amarana da A	
<u> </u>	
	tion Tracking
Federal law rediscriminate of following emacopy format to backet before  1. HR API 2. HR API	equires that we analyze our employment practices to verify that Oracle does not on the basis of sex, race, disability, or veteran status. To comply with the law, print out the ail templates (#1 and #2 listed below), collect resumes (#3), and submit the packet in hard o your HR Representative/Manager. Your HR Representative/Manager must receive the the transfer will be processed:  PLICANT TRACKING FORM PLICANT SELF-ID FORM (must be filled out for all candidates interviewed except Oracle employees).
Federal law rediscriminate of following emacopy format to backet before  1. HR API 2. HR API regular	equires that we analyze our employment practices to verify that Oracle does not on the basis of sex, race, disability, or veteran status. To comply with the law, print out the ail templates (#1 and #2 listed below), collect resumes (#3), and submit the packet in hard o your HR Representative/Manager. Your HR Representative/Manager must receive the the transfer will be processed:  PLICANT TRACKING FORM  PLICANT SELF-ID FORM (must be filled out for all candidates interviewed except Oracle employees).
Federal law rediscriminate of following emopy format to backet before  1. HR API 2. HR API regular  I. Asset Tra	equires that we analyze our employment practices to verify that Oracle does not on the basis of sex, race, disability, or veteran status. To comply with the law, print out the ail templates (#1 and #2 listed below), collect resumes (#3), and submit the packet in hard o your HR Representative/Manager. Your HR Representative/Manager must receive the the transfer will be processed:  PLICANT TRACKING FORM  PLICANT SELF-ID FORM (must be filled out for all candidates interviewed except Oracle employees).
Federal law rediscriminate of following emopy format to backet before  1. HR API 2. HR API regular  I. Asset Tra	equires that we analyze our employment practices to verify that Oracle does not on the basis of sex, race, disability, or veteran status. To comply with the law, print out the ail templates (#1 and #2 listed below), collect resumes (#3), and submit the packet in hard o your HR Representative/Manager. Your HR Representative/Manager must receive the the transfer will be processed:  PLICANT TRACKING FORM  PLICANT SELF-ID FORM (must be filled out for all candidates interviewed except Oracle employees).  Ansfer  transfers, use the email template FIXED ASSETS (CORPORATE) Email Template. Direct to userid ASSETS.
Federal law rediscriminate of following emopy format to backet before  1. HR API regular  1. Asset Trace for any asset on the format was a set of the format for any questions  1. Instruction	equires that we analyze our employment practices to verify that Oracle does not on the basis of sex, race, disability, or veteran status. To comply with the law, print out the ail templates (#1 and #2 listed below), collect resumes (#3), and submit the packet in hard o your HR Representative/Manager. Your HR Representative/Manager must receive the the transfer will be processed:  PLICANT TRACKING FORM  PLICANT SELF-ID FORM (must be filled out for all candidates interviewed except Oracle employees).  Ansfer  transfers, use the email template FIXED ASSETS (CORPORATE) Email Template. Direct to userid ASSETS.

6 of 7

### **Equal Employment Opportunity**

Oracle administers personnel policies and conducts employment practices in a manner that treats each employee and applicant for employment equally. Oracle takes personnel action on the basis of merit, experience, and potential, without regard to race, color, national origin, sex, marital status, age, religion, disability, sexual orientation, or Vietnam era veteran status. Oracle's policy encompasses all areas where equal employment opportunity should be addressed.



If rejecting, please provide reason in Comments field.

If approving, comments are for information only; DO NOT change the data in this transaction. If necessary, reject this transaction for the Originator to issue a new form to change items such as title, effective date, etc.

Choosing to Reject this transaction will automatically submit this form to the Processing Center as a "Rejected" transaction, and will not be processed. The Originator of this transaction will also receive notification that this item has been Rejected.

7 of 7



Date:

Employee Status Change Processing Form



Batch ID 17797

						- '
Transfer	No	Promotion	No	Change	Yes	
Approvals:					Audit Da Prep En	ta Verify try
Employee ID:						
Social Securi	ty #	· · · · · · · · · · · · · · · · · · ·				
Employee Last Employee Firs						
Effective Date ASSIGNMENT:	e Currer	nt 0	New			
Cost Center					//	//
Change effe	ective dat	e to			//	// //
Job Code					/ /	// //
LocationLocation of _(CompleteState ChangGo to HRM	HOME Loca je:	tion Form)	ce			// //
Employment Cat	egory					
Discretionary	Title			<del></del>	//	// //
Current Titl New Title	Le					
Hours: (not >	40)				//	// //
Vacation Ac		nge Full to Part to				// // // //

ST: I Hd

			Ī
Employee Status Change F	Processing Form Current	No.	
Work Schedule			// // //
Add new work schedu	le to HRMS		
${Match}$ Total Hours + Work	Schedule		
Salary Basis	Annual Salary		// // //
Change Timecard Req	In HRMS		/ <u></u> / / <u></u> /
Base Salary: (current req)			// // //
Percentage Change: Difference between			// // //
$\overline{\text{Current}}$ and $\text{New} = \text{Pct}$ .	Ch		
Car Allowance:			// // //
Bonus: Type Cost Center	Amount		
			// // //
			// // //
Manager Change:			// // //
Last Name Current Manager:	First Name	Employ	ee ID
3			// // //
New Manager:		_	/ <u></u> / / <u></u> / //
3			1-41-11/1
Direct keports:			
1. 2.			/ <u>_</u> /, / <u>_</u> /, / <u>_</u> /,
3.			/ <u>-</u> /, / <u>-</u> /, //,
4.			
5. 6.			/ <u>_</u> /, / <u>_</u> /, / <u>_</u> /,
7. 8.			<u>/////////_</u>
9.	7		/—/, /—/, /—/,
10.	$\triangle$		
ASRPS	SR	VERIFICATION	KØ

Current Business Unit:

New Business Unit:
Approval's

Development - Larry Ellison
Approval Order

0

1



Date

Employee Status Change



Batch ID

17797

Is this a transfer?

Is this a promotion?

Is this an individual employee change in cost center, manager, or location? Is Regular to Temp?

Yes No

No

No

No

Will you be filling this employee's previous role?

B. Employment Data

Last Name:

First Name:

Employee Number: Current Cost Cent

New Cost Center

Current Hours:

New Hours:

Mon

Tue

Wed

Thu

Fri

Sat

Sun

```
Date:
                                      Employee Status Change
   Curr
   New Title:
   Current Jobcode:
   New Jobcode:
Current Location:
  Current Product Association:
New Product Association:
  New Location:
Current Mgr L Name:
  Current Mgr F Name:
Current Mgr Emp No.:
  New Mgr Last Name:
New Mgr First Name:
 New Mgr Emp No.:
LOB Supervisor L Name:
LOB Supervisor F Name:
LOB Supervisor ID:
Geo Supervisor L Name:
 Geo Supervisor F Name:
 Geo Supervisor ID:
Does this employee have direct reports? Direct Reports Last Name First Name
                                                                    No
                                                                                              Employee ID
 1.
2.
3.
4.
5.
6.
7.
8.
9.
C. Compensation
                                                Annual Salary
 Salary Basis:
Current Base Salary:
```

Date: Employee Status Change

New Base Salary:
Current Base Salary Chg %:
Emp Comp Plan Eligibility: No

Current Car Allowance

New Car Allowance:
Car Allowance Chg %:

Bonus Type 1:
Bonus Amount 1:

Cost Center to Charge 1:
Bonus Type 2:

Bonus Amount 2:
Cost Center to Charge

Cost Center to Charge

Compensation Justification:

Relocation not to exceed:

D. Transfer Initiation:

What brought about this transfer request (pick one)?

Employee initiated response to job posting

Employee Status Change Provide three reasons why this candidate is the most qualified for this position: 1. 2. 3. F. Releasing Managers Comments G. Position Information Job Post #: Date Posted: Job Description - provide a brief description of the position: Comments: Effective Date: Current Business Unit: Development - Larry Ellison New Business Unit: Approval's Development - Larry Ellison Approval Order 0 1



Date:

Employee Status Change Processing Form



Batch ID 21347

Transfer	No	Promotion	No	Change	Yes		
Approvals:						Data Entry	Verify
Employee ID:							
Social Securi	ty #						
Employee Last Employee Firs	Name t Name						
Effective Dat ASSIGNMENT:	e Currer	nt	New	ı			
Cost Center					/_	_/ /_	_/ //
Change eff	ective dat	e to			/_	_/ /_	_/ //
Job Code					/_	_/ /	_/ //
Location Location of Complete State Change Go to HRI	HOME Loca ge:	tion Form)	te		/_	_/ /_	_/ //
Employment Ca	tegory						
Discretionary	Title				/_	_/ /	_/ //
Current Tit New Title	le						
Hours: (not >	40)						_/ //
Vacation Ad	ccrual Cha	nge Full t Part t					
							en ,

Employee Status Change		
Work Schedule	Current	
Add new work sche	edule to HRMS	// // // // // //
Total Hours + Wor Match		·
Salary Basis Change Timecard R	Annual Salary eq In HRMS	// // //
Base Salary: (current req) Percentage Change: Difference between Current and New = Po		// // // // // //
Car Allowance:		// // //
Bonus: Type Cost Center	Amount	
		// // // // // //
Manager Change: Last Name	First Name Empl	// // // oyee ID
Current Manager:		oyee 1D
		// // //
New Manager:		// //
		1_11_11_1 1\(\alpha\) 1\(\alpha\) 1
New Manager:		// //
New Manager:  Direct Keports:		1_11_11_1 1\(\alpha\) 1\(\alpha\) 1
New Manager:  Direct Reports:  1. 2. 3.		1_1 1_1 1_1 1\(\alpha\) 1\(\si\) 1\(\si
New Manager:  Direct Reports:  1. 2. 3. 4.		
New Manager:  Direct Reports:  1. 2. 3. 4. 5. 6.		
New Manager:  Direct Reports:  1. 2. 3. 4. 5. 6. 7. 8.	PSR	

Current Business Unit: Development - Larry Ellison

New Business Unit: Approval's

Development - Larry Ellison Approval Order

0

1

New Base Salary:

Current Base Salary Chg %:
Emp Comp Plan Eligibility: No

Current Car Allowance
New Car Allowance:
Car Allowance Chg %:

Bonus Type 1:
Bonus Amount 1:

Cost Center to Charge 1:
Bonus Type 2:
Bonus Amount 2:
Cost Center to Charge

Cost Center to Charge

Transfer Initiation:

What brought about this transfer request (pick one)?

Employee initiated response to job posting

Date: Employee Status Change 1. 2. F. Releasing Managers Comments The current releasing manager must provide brief written comments regarding the employee's job performance: G. Position Information Job Post #: Date Posted: Job Description - provide a brief description of the position: Comments: Effective Date: Current Business Unit: Development - Larry Ellison New Business Unit: Approval's Development - Larry Ellison Approval Order 0 1

Date:

Employee Status Change

No

Yes

No



Batch ID

21347

Is this a transfer?

Is this a promotion? No

Is this an individual employee change in cost center, manager, or location?
Is Regular to Temp?

No

Will you be filling this employee's previous role?

B. Employment Data

Last Name:

First Name:

Employee Number:

Current Cost Cent

New Cost Center

Current Hours:

New Hours:

Mon

Tue

Wed

Thu

Fri

Sat

Sun

```
Date:
                                     Employee Status Change
  Current Title:
  New Title:
  Current Jobcode:
  New Jobcode:
Current Location:
  Current Product Association:
New Product Association:
  New Location:
Current Mgr L Name:
  Current Mgr F Name:
Current Mgr Emp No.:
 New Mgr Last Name:
New Mgr First Name:
New Mgr Emp No.:
LOB Supervisor L Name:
LOB Supervisor F Name:
LOB Supervisor ID:
Geo Supervisor L Name:
Geo Supervisor F Name:
Geo Supervisor ID:
Does this employee have direct reports? Direct Reports Reports Name
                                                                                            Employee ID
2.
3.
4.
5.
6.
7.
8.
9.
C. Compensation
                                               Annual Salary
 Salary Basis:
Current Base Salary:
```



### Employee Status Change Processing Form



Batch ID 26387

Transfer	No	Promotion	No		Change	Yes		
Approvals:		0k_				Audit Prep		Verify
Employee ID:								
Social Securit	у#							
Employee Last Employee First	Name Name							
Effective Date ASSIGNMENT:	Curren	t		New				
Cost Center						/_	_/ /	_/ //
Change effe	ctive dat	e to				/_	_/ /	_/ //
Job Code						/	_/ /	_/ //
Location Location of (Complete: State Chang Go to HRM	HOME Loca <sup>.</sup> e:	tion Form)	te			/_	_/ /	_/ //
Employment Cat	egory							
Discretionary	Title					/_	_/ /	_/ //
Current Title	e							
Hours: (not >	40)							_/ //
Vacation Aco	crual Char	nge Full to Part to					_/ /	
								30,0

Employee Status Change Pro	ocessing Form Current	Ne.	
Work Schedule			// //
Add new work schedule	e to HRMS		// // //
Total Hours + Work Some			
Salary Basis Change Timecard Req :	Annual Salary In HRMS		// //
Base Salary: (current req) Percentage Change: Difference between Current and New = Pct. (	Ch		// // // // // //
Car Allowance:			// // //
Bonus: Type Cost Center	Amount		
			// // //
			// // //
			// // //
Manager Change: Last Name Current Manager:	First Name	Employ	yee ID
			\ <u> </u>
New Manager:	_		
Direct Reports:			/ <u>J</u> _// <u>_</u> //
1. 2.			/ <u>_</u> /, / <u>_</u> /, / <u>_</u> /,
3. 4.			/ <u>_</u> / / <u>_</u> / / <u>_</u> /
5. 6.			<u>/</u> /, //, //,
7.			/ <u>_</u> /, / <u>_</u> /, / <u>_</u> /,
9.	101		/ <u>_</u> /, / <u>_</u> /, / <u>_</u> /,
ASR PS	_ %1	VERIFICATION	R

Current Business Unit:

New Business Unit:
Approval's

Development - Larry Ellison
Approval Order

0
1

Date:

Employee Status Change

Batch ID

26387

Is this a transfer?

Is this a promotion? No

Is this an individual employee change in cost center, manager, or location? Is Regular to Temp?

Yes

No

No

No

Will you be filling this employee's previous role?

B. Employment Data

Last Name:

First Name:

Employee Number:

Current Cost Cent

New Cost Center

Current Hours:

New Hours:

Mon

Tue

Wed

Thu

Fri

Sat

Sun

```
Employee Status Change
  Current Title:
  New Title:
Current Jobcode:
  New Jobcode:
Current Location:
  Current Product Association:
New Product Association:
  New Location:
Current Mgr L Name:
  Current Mgr F Name:
Current Mgr Emp No.:
  New Mgr Last Name:
New Mgr First Name:
New Mgr Emp No.:
LOB Supervisor L Name:
LOB Supervisor F Name:
LOB Supervisor ID:
Geo Supervisor L Name:
Geo Supervisor F Name:
Geo Supervisor ID:
Does this employee have direct reports?

Direct Reports
Last Name First Name
                                                                      No
                                                                                                Employee ID
1.
4.
5.
6.
7.
8.
9.
C. Compensation
                                                 Annual Salary
 Salary Basis:
Current Base Salary:
```

```
Date:
```

Employee Status Change

```
New Base Salary:
```

Current Base Salary Chg %: Emp Comp Plan Eligibility: No Current Car Allowance

New Car Allowance: Car Allowance Chg %:

Bonus Type 1:
Bonus Amount 1:

Cost Center to Charge 1:
Bonus Type 2:

Bonus Amount 2: Cost Center to Charge

Compensation Justification:

Relocation not to exceed:

D. Transfer Initiation:

What brought about this transfer request (pick one)?

Employee initiated response to job posting

Date Employee Status Change 1. 2. 3. F. Releasing Managers Comments G. Position Information Job Post #: Date Posted: Job Description - provide a brief description of the position: Comments: Effective Date: Current Business Unit: Development - Larry Ellison New Business Unit: Approval's Development - Larry Ellison Approval Order 0 1



### 401(k) Prior Contribution Form

The maximum amount that an employee may elect to defer to a 401(k) plan is limited to \$10,000 for the 1999 calendar year per IRS regulations. It is therefore important to let payroll know the total amount of 401(k) contributions made to all previous employer(s) within the current year.

Please complete this form and fax it to FESCo Employee Services at 888-562-7456.

Your Employee ID#

Your Name (Last, First)

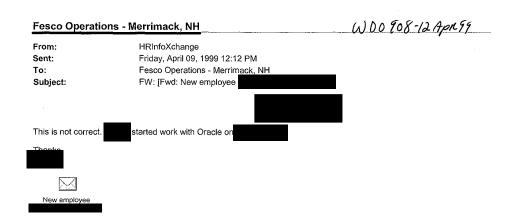
Total 1999 401(k) Contribution Amount with previous employer(s) \$\_\_\_\_\_\_

W.

JUN-7 PH 4:

Revised 3/10/99

Fax this form to FESCo Employee Services at 888-562-7456. Oracle 401K Prior Contribution Form



Fesco Operations - Merrimack, NH
From: applmgr@esm247.fmr.com [SMTP:applmgr@esm247.fmr.com]
Sent: Friday, April 09, 1999 1:08 AM
To: MBHATIA@us.oracle.com
Cc: FESCo Sent Alerts
Subject: New employee

According to HR records, this employee began working or not correct, please inform Fidelity Employer services at 1-800-410-2363 or email hrinfoxchange@fmr.com immediately, otherwise there will be a payroll check error.